

# LAVONIA FALL FESTIVAL APPLICATION

## September 24, 2022

Please print CLEARLY and mail this page back to the Lavonia Downtown Development Authority, 1269 East Main Street, Lavonia, GA 30553 along with your payment or email it to [lavoniawelcomecenter@gmail.com](mailto:lavoniawelcomecenter@gmail.com) and we will send you a link to pay online.

Type of product or service on display: \_\_\_\_\_

Company Name or Representative for: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Electricity: Yes \_\_\_\_\_ No \_\_\_\_\_

If "Yes", please list the appliance and/or electrical device you plan to use, and how many. No more than 8 amps per booth allowed. \_\_\_\_\_

Make your check payable for the correct amount to: Lavonia Downtown Development Authority, 1269 East Main Street, Lavonia, GA 30553.

- \_\_\_ Single 10'x10' space without electricity @\$50
- \_\_\_ Single 10'x10' space with electricity @ \$60.00
- \_\_\_ Double 10'x20' without electricity @ \$80.00
- \_\_\_ Double 10'x20' with electricity @ \$100.00

Is this your first time at the Lavonia Festival? \_\_\_ Yes \_\_\_ No I prefer space(s) number: \_\_\_\_\_  
We will do our best to honor your request; however, we cannot guarantee this space.

I agree to the terms outlined in the Lavonia Festival instructions and terms. I understand that the festival ends at 4 PM and I will not dismantle my booth until that time.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Applications must be received by September 16, 2022. Food vendor applications must be received by September 8, 2022 in order to receive a temporary food license – no exceptions allowed. We accept a limited number of food vendors. \*\*\*RAIN or SHINE – NO REFUNDS WILL BE GIVEN\*\*\***

# LAVONIA FALL FESTIVAL INSTRUCTIONS & TERMS

## SET UP AND BREAK DOWN

Set up in the venue begins on Saturday morning at 7:00 a.m. and should be completed by 8:45 a.m. Our staff will be available to provide information and directions beginning at 7:00 a.m. Following your set up, vehicle traffic will not be allowed in the venue area from 9:00 a.m. - 4:00 p.m. Please plan on staying in your designated space until the festival is over at 4:00 p.m. By signing this application, you agree to keep your booth and product in place until 4 p.m. Please read the conditions of participation, and the hold harmless. Then complete the application and mail back to: Lavonia Downtown Development Authority, 1269 East Main Street, Lavonia, GA 30553. For more information, call 706-356-1926.

## HOLD HARMLESS

In return for being allowed to participate in the Lavonia Festival, I understand and accept sole responsibility for my actions and those of my staff as participants/merchants in the festival. I hold harmless the Lavonia Downtown Development Authority, its directors, and officers and staff from all claims for liability or negligence whatsoever. I agree not to sue the Lavonia Downtown Development Authority, their agents or the City of Lavonia for any personal injury or property damage that occurs during the festival.

## SALES TAX

Vendors are solely responsible for collecting and paying any applicable sales tax.

## BOOTH SPACE INFORMATION

- \* Spaces are 10' x 10'.
- \* A temporary business license will be provided for you.
- \* Franklin County Health inspector will be conducting inspections.
- \* The exhibit area is outside.
- \* All tents, tables, chairs and display equipment are the responsibility of the vendor.
- \* The venue opens at 7:00 a.m. the day of the festival.
- \* No vehicles will be allowed in the vendor area between the hours of 9:00 am and 4:00 pm on the festival day.
- \* Spaces are assigned on a first-come, first served basis upon receipt and approval of application
- \* If you have a preference of vendor booth space, please indicate in the space provided.
- \* Booth location is not guaranteed. Booth space will not be assigned until fee is paid.
- \* This event is RAIN or SHINE – NO REFUNDS WILL BE GIVEN.
- \* We have a limited number of spaces with electrical power; therefore, we require that there be a necessity for electricity in order to rent this booth space. Also, electrical requirements are limited to a maximum of 8 amps, and all power cords must be covered for public safety. If cords are on the ground, please cover with rugs, tape, etc. Small inverter generators are allowed for this festival.